

Terms and Conditions

1 **Booking:** Once space is booked, a deposit of \$50 per guest is due within seven days, along with signed Terms and Conditions, or acceptance of your booking online. If the deposit is not received within 7 days, the space will be released.

2 **Confirmation:** For groups less than 40 guests, confirmation of the 'No. of Guests' is required 24 hours prior to the 'Date of Function' or payment will be based on the 'No. of Guests' supplied above. For groups 40 guests and above confirmation of the 'No. of Guests' is required 14 days prior to the 'Date of Function' or payment will be based on the 'No. of Guests' supplied.

3 **Cancellation Fee:** If cancellation occurs within 72 hours of the 'Date of Function' your deposit will be forfeited. However, functions where the 'No of Guests' is in excess of 40 and cancellation occurs within 14 days of the 'Date of Function', we shall require full payment based on the 'No. of Guests' supplied.

4 **Details and Number:** Menu and wine selections and special requirements are requested at least 7 days prior to the function. The menu's are printed by Cecconi's Cantina.

5 **Prices and Payment:** Prices will be confirmed in writing along with final function details. Cecconis Cantina will only accept additional props if requested and confirmed in writing 7 days before the event. Every effort is made to maintain prices as published, but these may be subject to change at Management's discretion.

6 **Security and Damages:** It is not Cecconi's Cantina responsibility for loss or damage of equipment or merchandise left on the premises before, during or after the function. Clients will be deemed responsible for any and all damages caused during the function or by persons attending the function, and will compensate Cecconi's Cantina for such damage.

7 **Compliance:** Clients are obliged to ensure the orderly behaviour of their guests. Cecconi's Cantina reserves the right to intervene where it sees fit.

8 **Delivery, Collection and Display:** Cecconi's Cantina will accept delivery and collection of goods strictly by prior arrangement and in writing. All goods must be picked up by 10am the following day, unless arranged otherwise. Any additional requests (such as projectors, flowers, cakes etc) will be charged accordingly. Cecconi's Cantina cannot provide labour for this service. No items are to be pinned, glued or otherwise attached to the walls.

9 **GST:** All prices are inclusive of the Goods & Services Tax.

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www.cecconiscantina.com

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Service Guarantee

1 **Written Response:** Following initial discussions of your function requirements, we guarantee to reply in writing within 48 hours, provided that:

- We have received correct and legible contact details and your fax machine/internet/phone is in working order; and
- The 48 hours is taken to mean two business days (not weekends or public holidays).

2 **General:** Should Cecconi's Cantina be prevented from implementing its service guarantee due to circumstances beyond its control (such as power failures, natural disasters, strikes or acts of God) the said guarantee or service will be made null and void at the discretion of Cecconi's Cantina

We accept and understand the terms and conditions above.

Name of Client _____

Signature of Client _____

Date _____